



# San Gabriel Valley Council of Governments

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## City Managers' Steering Minutes Draft

*Date: September 9<sup>th</sup>, 2008*

*Time: 8:00 a.m.*

*Location: Picasso's Café*

### 1.0 Preliminary Business

#### 1.1 Call to Order

P. Philips called the meeting to order at 8:00 a.m.

#### Members Present:

Alhambra	T. Schulz
Diamond Bar	J. DeStefano
El Monte	J. Mussenden
La Canada Flintridge	M. Alexander
San Dimas	M. Michaelis
San Gabriel	M. Paules
San Marino	M. Ballantyne

#### Members Absent:

Azusa

#### SGVCOG Staff:

N. Conway, Executive Director  
M. Creter, Staff

#### 1.2 Pledge of Allegiance

#### 1.3 Roll Call / Introductions

### 2.0 Public Comment

### 3.0 Changes to Agenda Order; Identify Subsequent Need or Emergency Items

The Executive Director requested that the committee add discussion of the proposed bylaw changes to the agenda. This item was not included on the agenda due to time constraints. A motion was made to add this item to the agenda (M/S/C: DeStefano / Michaelis / Unanimous).

The Executive Director state that, among other issues, the following changes to the bylaws are being proposed:

1. Change the title of the current bookkeeper's position to Accountant and designate that position to serve as the COG's Treasurer/Auditor.
2. Eliminate the COG's Finance Committee and reassign the duties and responsibilities as outlined in the current bylaws to the City Managers' Steering Committee.
3. Establish a Finance/Audit subcommittee of the ACE Board and/or City Manager Technical Advisory Committee in the ACE JPA cities to review and monitor ACE finance reporting and compliance.

Committee members recommended that these proposed changes be brought before the Executive Committee for review and recommendation.

#### **4.0 Consent Items**

##### **4.1 Minutes from June 4<sup>th</sup>, 2008 meeting**

There was a motion to approve the minutes (M/S/C: Ballantyne/ Michaelis / Unanimous).

#### **5.0 Discussion Items**

##### **5.1 City Managers' TAC Chair Vacancy**

There was a motion to elect J. Mussenden (El Monte) to serve as Chair of the CM TAC (M/S/C: DeStefano/ Michaelis / Unanimous). This election will be confirmed by the full City Managers' TAC, at which time a vice-chair will be elected.

##### **5.2 Regional Studies & Issues:**

###### **a) City / County Redevelopment Project Process**

The Executive Director gave an update on this item. He stated that August he and the Chair of the City Manager's TAC met with the LA County CEO and a deputy CEO to discuss strategies for improving the process by which cities establish and renew redevelopment agencies. One issue that was discussed was the confusion that often exists regarding the current process. The Executive Director recommended that the City Managers' TAC invited the deputy CEO to serve as a speaker at an upcoming meeting.

###### **b) I-710 Geotechnical Feasibility Study**

The Executive Director gave an update on this item. He stated that the study, which will determine the geotechnical feasibility of a tunnel option for the 710 completion. The study is being funded by Congressman Adam Schiff and Caltrans is serving as the lead agency.

###### **c) Congestion Pricing – I-10 Corridor**

The Executive Director gave an update on this item. He stated that the enabling legislation required for this project was passed by the State legislature in August and is awaiting the Governor's signature. He stated that Metro is now holding community outreach meetings to discuss the impact that this project will have on the I-110 and the I-10. He also stated the in order for the project to function properly along the I-10, the HOV needs to be fully completed along this corridor. M. Paules (San Gabriel) and J. Mussenden (El Monte) stated that their cities voted to support the project, and that, according to the presentation, no additional right-of-way was needed to implement the project. The Executive Director stated that there will be an update on this project presented at the September Transportation Committee meeting.

###### **d) Congestion Mitigation Fee Study**

The Executive Director gave an update on this item. He stated that since March, the Congestion Mitigation Fee Study Steering Committee, which includes representatives from the City Managers', Planning Directors' and Public Works Directors' TACs, have been meeting to discuss the possibility of Congestion Mitigation Fee feasibility pilot study in the San Gabriel Valley and to develop a scope of work. This committee has also been working with Metro staff to secure consultant services to provide the necessary manpower needed to complete this study effort. On September 2nd, Metro and COG staff finalized this scope of work and project schedule. The funding for the entire Phase 2 of Metro's Congestion Mitigation Fee Nexus Study totals \$930,000, and the San Gabriel Valley pilot study will be included in the request for proposal as a subtask in the scope of work. Metro staff is now seeking approval from the Metro Board to move forward with Phase 2, which will include the pilot study. It is expected that this will go before the Metro Board in September or October, and a consultant will be hired and begin work by January or February 2009.

M. Alexander (La Canada Flintridge) expressed concern that the COG's participation in a pilot feasibility study would make it a target for later recommendation as a pilot demonstration pilot site. After discussion, the Committee agreed that by participating in the pilot feasibility study, the cities in the COG would have the advantage of shaping the program in a way that was most beneficial to our member cities.

- e) **Water Quality Improvement Initiative Steering Committee**  
The Executive Director requested a volunteer to participate on this committee, which will oversee the LA County Flood Control District's efforts to implement a county-wide storm water fee to address the NPDS issue. The Committee recommended that the request for volunteers be sent out to the full TAC.

### **5.3 Propositions & Ballot Measure:**

- a) **Water Bond**  
The Executive Director reviewed the SGV Legislative Caucus's efforts to have language included in this legislation that would identify specific funding for the RMC. Legislation for this bond has yet to pass the State legislature.
- b) **High Speed Rail**  
The Executive Director stated that this item will be discussed at the September Transportation Committee meeting.
- c) **Solar Energy**  
The Executive Director stated that this item was included on the agenda for information only and that the COG is not taking a position on this proposition.
- d) **Low Emission Vehicles**  
The Executive Director stated that this item was included on the agenda for information only and that the COG is not taking a position on this proposition.
- e) **Metro's ½ cent Sales Tax**  
The Executive Director gave an update on this item. He stated that many of the Valley's leaders, including Supervisors Antonovich and Molina, have been actively working to oppose this ballot measure as it did not guarantee that a fair share of the funding would remain in the San Gabriel Valley.

M. Alexander (La Canada Flintridge) stated that the cities of La Canada Flintridge and South Pasadena have filed a lawsuit against Metro to have the funding for the 710 tunnel completion removed from the ballot measure. They argue that this project does not meet CEQA requirements.

### **5.4 SGVCOG Grants & Special Projects:**

- a) **E-Civis Contract**  
The Executive Director stated that staff has negotiated a one-year contract with e-Civis for grants research and tracking tools.
- b) **Homeless Services Needs Assessment Study – Phase I Report**  
The Executive Director reviewed the major findings of this phase of the report. He also stated that the consultant team will be working with the City Managers and Planners TACs to develop a strategy to address the service gaps identified in the report.
- c) **CIWMB Household Hazardous Waste Grant Application**  
The Executive Director reviewed the purpose of this grant application and stated that it is due on September 22<sup>nd</sup>.
- d) **Watershed Coordinator Grant**  
The Executive Director stated that the MOU between the RMC, SGVCOG and the Watershed Council has been executed and that a watershed coordinator has been hired. This individual is slated to begin working on September 22<sup>nd</sup>.

### **5.5 Upcoming Events:**

- a) **Trash 101**  
The Executive Director stated that this event is scheduled for September 12<sup>th</sup>.

b) AB 32 Workshop

The Executive Director stated that this event is scheduled for October 8<sup>th</sup>.

c) Great California Shakeout

The Executive Director reminded committee members that this event is scheduled for November 12-16 and that the majority of SGVCOG cities are participating at some level. He also stated that the Emergency Preparedness Committee is assessing strategies for increasing the involvement of the Valley's school districts in this exercise.

d) Change of Date: Strategic Planning Workshop

The Executive Director stated that the date of the SGVCOG strategic planning session had been changed to January 24<sup>th</sup> 2009 to accommodate upcoming regional and State workshops and conferences that conflicted with the original date.

**6.0 New Business items for Next Regular Meeting**

**7.0 Announcements**

**8.0 Next Meeting**

**9.0 Adjourn**

The meeting was adjourned at 9:30 a.m.