



San Gabriel Valley Council of Governments

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City Managers' Steering Committee Notes

Date: December 2nd, 2008

Time: 8:00 a.m.

Location: El Monte City Hall

1.0 Preliminary Business

1.1 Call to Order

1.2 Roll Call / Introductions

Members Present:

Diamond Bar	J. DeStefano
El Monte	J. Mussenden
San Gabriel	M. Paules
San Marino	M. Ballantyne

Members Not Present:

Alhambra
Glendora
La Canada Flintridge
San Dimas

SGVCOG Staff:

N. Conway, Executive Director
M. Creter, Staff

2.0 Public Comment

3.0 Changes to Agenda Order; Identify Subsequent Need or Emergency Items

4.0 Consent Items

4.1 Notes from November 4th, 2008 meeting

Because a quorum was not present, no action was taken on this item.

5.0 Discussion Items

5.1 Update on Congestion Mitigation Fee Pilot Study

The Executive Director gave an update on this item, including reviewing the purpose of the Congestion Mitigation Fee Pilot Study, which seeks to determine whether such a development fee would be feasible in the San Gabriel Valley. While the consultants will not begin work on this project until February 2009, COG and Metro are beginning to work with the cities on the initial data collection efforts. A key component of this study is the identification of a candidate project list here in the Valley. In order to gather this data, staff is requesting information on any or all projects that are planned or taking place and are of regional significance. These are projects which typically listed cities' Capital Improvement Program. The data gathered by staff in this study will be used by the consultants in helping to determine a nexus between future land use development and transportation needs. All information that is collected and reviewed will be presented to the City Managers', Planning Directors' and Public Works' TACs as part of this study effort. In addition to being used for this specific study effort, this information will be useful as the COG continues to update its transportation priorities in the region. Staff is requesting that this information be sent to SGVCOG offices by December 19th.

Committee members asked if there was a threshold cost for projects to be included in the project list. The Executive Director stated that there is no threshold project cost required, only that the project be of regional significance.

5.2 Homeless Services Needs Assessment Study – Phase 2 Strategy Sessions

The Executive Director gave a report on this item. He stated that at the November Governing Board meeting, the COG Governing Board discussed the Homeless Services Strategy Development Phase I Report. There was a clear consensus to move forward with implementation of Phase II. This next and final step will focus on developing a Valley-wide service-delivery system that strengthens and builds upon existing programs and services including those provided by not-for-profit, community, and faith-based organizations. The development of such a system will be predicated upon strategies identified within five clusters of cities and unincorporated communities.

On December 8th, the COG will host a region-wide kickoff event, and the following week there will be meetings held for each of the five clusters to begin to develop a strategy and optimum service delivery system. The Executive Director strongly encouraged cities to attend and participate in these events.

5.3 LAHSA 2009 Homeless Count

The Executive Director gave a report on this item. Staff from LAHSA presented at the November Planners/ City Managers' TAC, including information about how cities can participate in the 2009 Homeless Count, which is scheduled for January 2009. Cities that "opt-in" to the Homeless County must supply volunteers to participate in the street counts and in exchange LAHSA will provide cities with an estimated count of the homeless living within their jurisdiction.

The Executive Director stated that this partnership with LAHSA provides an excellent opportunity to cities that either need assistance in developing a homeless estimate or disagreed with the estimate of homeless that was included the SGVCOG Homeless Services Needs Assessment. Cities interested in participating in 2009 Count must indicate their interest to LAHSA staff by December 8th. He also stated an estimated number of volunteers needed per city to participate in the Homeless Count was distributed in late November to all City Managers and Planners.

5.4 City Managers/ Planners SB 375 Workshop

The Executive Director stated at the Joint City Managers/ Planners TAC in November, they hosted an SB 375 workshop put on by SCAG. This legislation, which serves as an implementation bill for AB 32, seeks to reduce greenhouse gas (GHG) emissions through transportation and land use planning efforts. SCAG is the only MPO in the State with the authority to subdelegate creation of a sustainable communities strategy, which are required to indicate compliance with this bill, to its subregions.

A subcommittee of City Managers and Planners has been formed to review this issue in depth and this subcommittee will report to the other committees as implementation of this bill moves forward.

5.5 San Gabriel Valley Assistants

The Executive Director encouraged committee members to have their staff participate in this organization, which provides a networking and information sharing for the municipal assistants throughout the San Gabriel Valley.

5.6 SGVEP/SGVCOG Holiday Party – December 18th

The Executive Director encouraged committee members to attend this event.

5.7 Strategic Planning Workshop – January 24th

The Executive Director encouraged committee members to attend this event.

6.0 New Business items for Next Regular Meeting

7.0 Announcements

8.0 Next Meeting – January 6th

9.0 Adjourn