

**SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS  
GOVERNING BOARD REGULAR MEETING NOTES**

**November 20, 2008**

President Spence called the Regular Meeting of the Governing Board of the San Gabriel Valley Council of Governments (“SGVCOG”) to order in Southern California Edison’s Customer Technology Application Center (CTAC), 6090 North Irwindale Avenue, Irwindale, CA 91702 at 6:07 PM.

Jack Tanaka led the Governing Board in the Pledge of Allegiance.

**1.0 Preliminary Business**

Roll was called by self introduction and the following people were in attendance. A quorum was in attendance.

**Governing Board Members**

Alhambra  
Arcadia  
Azusa  
Baldwin Park  
Claremont  
Diamond Bar  
Duarte  
El Monte  
Glendora  
Industry  
La Canada Flintridge  
La Puente  
LaVerne  
Monrovia  
Monterey Park  
Pasadena  
San Dimas  
Sierra Madre  
South El Monte  
Walnut  
LA County Supervisorial District 4  
SGV Water Districts JPA

Steven Placido  
Robert Harbicht  
Angel Carrillo  
Anthony Bejarano  
Sam Pedroza  
Jack Tanaka  
John Fasana  
Ernest Gutierrez  
Mark Kelly  
Tim Spohn  
Dave Spence  
Dan Holloway  
Jon Blickenstaff  
Mary Ann Lutz  
Sharon Martinez  
Margaret McAustin  
Denis Bertone  
Joe Mosca  
Blanca Figueroa  
Tom King  
Mike Hughes  
Bob Kuhn

**Absent**

Covina  
Irwindale  
Montebello  
Pomona  
Rosemead  
San Gabriel  
San Marino  
South Pasadena  
West Covina  
LA County Supervisorial Dist. 1  
LA County Supervisorial Dist 5

**Staff**

Nicholas T. Conway  
Joseph Silvey  
Jim Mussenden  
John Landrum  
Rick Richmond  
Paul Heubler  
Mary Lou Echternach  
Bekah Cooke  
Kathleen Boyd

Executive Director  
Burke Williams & Sorensen  
City Managers’ Representative  
Accountant  
The ACE Construction Authority  
The ACE Construction Authority  
Transportation Consultant  
Staff  
Staff

**Guests**

Benita DeFrank  
Aurora Jackson  
Rainbow Yeung  
Mike Arnold  
Viola Gaffaney  
Mercy Santro  
Amanda Thorson  
Jennifer Kolmel

City of Pomona  
Montebello  
SCAQMD  
LAHSA – Los Angeles County  
West Covina  
City of Claremont  
San Marino  
LASHA

## **2.0 Public Comment**

Don Rhodes of First 5 LA reviewed the Community Oral Health Grant and fluoridation of public water and oral health benefits.

## **3.0 Changes to Agenda Order - None**

## **4.0 Consent Items**

### 4.1 Approval Items

- 4.1.1. Governing Board Meeting Minutes – September 18, 2008
- 4.1.2. Governing Board Meeting Notes – October 16, 2008
- 4.1.3. Warrant Register and Cash Statement
- 4.1.4. SGVCOG 2007-08 Audit Report
- 4.1.5. Cancellation of December Meeting
- 4.1.6. Support of Alternative Fuel Public Safety Vehicle Development

### 4.2 Receive and File

- 4.2.1. Transportation Committee Minutes
- 4.2.1. Housing Committee Minutes
- 4.2.2. Emergency Preparedness & Trauma Care Minutes
- 4.2.3. Solid Waste Working Group Notes
- 4.2.4. Planning Directors TAC Meeting Notes
- 4.2.5. Public Works TAC Meeting Notes
- 4.2.6. ACE Construction Authority Meeting Minutes
- 4.2.7. Executive Director Monthly Report
- 4.2.8. Strategic Plan Monthly Update
- 4.2.9. Correspondence

Representative Fasana confirmed with the General Counsel that President Spence would have the ability to appoint Blanca Figueroa to the Transportation Committee under the powers to be delegated to him under item 4.1.5, which powers would enable President Spence to take actions regarding routine SGVCOG matters until the next meeting of the Governing Board in January of 2009. Thereafter, a motion was made to approve all Consent Items under 4.1 and to receive and file the remaining items listed under 4.2. (M/S/C: King/Blickenstaff; Unanimous)

## **5.0 Treasurer's Report**

### 5.1 First Quarter Financial Reports

Executive Director reviewed the First Quarter Financial Reports.

## **6.0 President's Report**

### 6.1 Homeless Needs Assessment Presentation

After a review of the background of the Homeless Needs Assessment Study by the Executive Director, a SGV Regional Homeless Services Strategy, Phase 1 Report, presentation was made by the following firms: Corporation for Supportive Housing, Shelter Partnership, Inc., Urban Initiatives and McDermott Consulting. After the presentation and discussion, the Board was asked to determine clusters for the Homeless Study, which included four, five or six cluster options. A motion was made to approve the five cluster option as suggested in the PowerPoint presentation. (M/S/C: Bejarano/Fasana; Unanimous.)

### 6.2 Los Angeles Homeless Services Authority 2009 Homeless Count Presentation

Los Angeles Homeless Services Authority gave a brief description on their 2009 Greater Los Angeles Homeless Count Project and requested the Board's help in getting enough volunteers for interviews in each of their cities.

- 6.3 Merry Mingle – December 18, 2008  
President Spence encouraged Board members to attend the Merry Mingle Reception at 5:30 PM in the Economic Partnership Offices on December 18<sup>th</sup>, 2008.
- 6.4 Call for Nominations – Board Officer  
After an explanation of the proposed revised Bylaws which would change position titles of the SGVCOG Officers, Board members were invited to submit nominations for the vacancy of the 2nd Vice President position to SGVCOG offices by December 18<sup>th</sup> at 5 PM.
- 6.5 Strategic Plan Workshop – January 24, 2009  
Boardmembers were reminded of the new date for the Strategic Planning Workshop scheduled for Saturday, January 24<sup>th</sup>, 2009 and encouraged to attend.

## **7.0 Executive Director**

- 7.1 Bylaw Revisions  
After the Bylaw revisions were reviewed, a motion was made to accept the Bylaw revisions as presented for the first reading. (M/S/C: Fasana/Gutierrez; Unanimous)
- 7.2 SGVCOG Auditing Services RFQ  
Executive Director explained that the five-year contract with the auditor was up for solicitation. A motion was made to authorize the Executive Director to issue an RFQ for Auditing proposals. (M/S/C: Kelly/Lutz; Unanimous)
- 7.3 SGVCOG Legal Services RFQ  
Mr. Silvey indicated to President Spence that he would like to recuse himself from discussions about this item and he further indicated that he would like to leave the meeting room until all discussion on the item had ended. However, he asked for and was given permission by President Spence to make a brief public comment about this item. In his comments, Mr. Silvey noted that he spoke not as the General Counsel of the SGVCOG but as an attorney with the firm of Burke, Williams & Sorensen. In his comments Mr. Silvey thanked the SGVCOG for the opportunity that he had been given to serve as General Counsel and indicated his belief that it was timely for the SGVCOG to issue a RFQ for legal services. He also expressed concern about certain of the statements in the staff memo for the RFP relating to: the nature of the contractual relationship between the Burke firm and ACE; the terms of the Burke/SGVCOG agreement; the procurement processes used by the SGVCOG; and the costs of legal services provided to the SGVCOG. Subsequent to Mr. Silvey's departure and after a brief explanation regarding legal services RFQ, the Board suggested that a City Manager and/or a City Attorney review the RFQ for possible suggestions. Also, it was requested that the ACE section be removed from the RFQ. A motion was made to authorize the Executive Director to issue an RFQ for Legal Services. (M/S/C: King/Kelly; Unanimous)
- 7.4 Election Results  
For information purposes only, the Board's attention was called to an analysis of 2009 ballot results by City.

## **8.0 Committee Reports**

- 8.1 ACE Construction Authority  
Paul Heubler gave an update of ACE activities to include the Nogales Street public meeting and funding.
- 8.2 Policy Committees
  - 8.2.1 Energy, Environment and Natural Resources Committee  
Mary Ann Lutz encouraged members to join the Solid Waste and Water Working Groups.

8.2.2. Housing Committee

Margaret McAustin reported that at the last meeting they received and reviewed the Phase 1 Homeless Services Strategy Report.

8.2.3. Transportation Committee

John Fasana reported that the Committee discussed the difficulty in achieving a quorum at Committee meetings, Arrow Highway, and Gold Line Eastside Extension.

8.3 Ad Hoc Committees

8.3.1 Disaster Preparedness/Trauma Care/Emergency Medicine Committee - No Report

8.4 Technical Advisory Committees

8.4.1 City Managers' TAC – No Report

8.4.2 Planning Directors' TAC – No Report

8.4.3 Public Works Directors' TAC – No Report

8.5 Liaison Reports

8.5.1 Gold Line Foothill Extension Construction Authority

Jon Blickenstaff announced he would be retiring at the end of March 2009 and that the Board would need to make a new appointment.

8.5.2 San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy  
Denis Bertone referred Board to his report showing COG cities funding from the Conservancy.

8.5.3 Los Angeles Regional Water Quality Control Board

Mary Ann Lutz reported on Malibu septic systems and issues.

**9.0 New Business items for next Regular Meeting**

Anthony Bejarano suggested a review of the strategy of combining city police departments to possibly reduce City costs.

**10.0 Announcements**

Bob Kuhn reported for the SGV Water Districts that they are anticipating a mandatory water allocation effective July 1st, 2009.

**11.0 Adjourn**

President Spence adjourned the meeting at 8:20 PM.